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|  |  | APPENDIX A**FACT SHEET***Witnesses to History, Keepers of Memory* |

**Target Audience**

* General public
* School groups grade three and up (8 years and older)

**Languages**

* French
* English

**Required Area (Including space for visitors to circulate)**

* Many configurations are possible (see attachment)
	+ Two lines Zig Zag: 270 square feet (25 square meters)
	+ Star/circle: 248 square feet (23 square meters)
	+ One line: 323 square feet (30 square meters)
	+ The exhibition can be adapted to your space: arranged in a single line, scattered over several spaces... The columns are independent of each other, which gives you the possibility of creating your route according to your space.
* Minimum ceiling height: NA

**Structural Content**

**A modular and freestanding structure consisting of:**

* 8 squared Dibond bases: 15” 1/2 x 15” ½ x 39” ¼ (40 cm x 40 cm x 100cm)
* 8 squared printed MDF with portraits: 15” ½ x 15” ½ x

**Additional content**

* 30 frames with photographs of survivors
* Online exhibition
* 1 vinyl with the title (only the file to print the vinyl is provided)

**Note:** It may be possible to borrow other objects from the MHM collection (The MHM reserves the right to ensure that the exhibition conditions will be adequate before offering a selection of objects. Costs of transport are additional)

**Conditions for Loan**

**Cost**

* No fee is required to borrow the exhibition, however:
	+ Round-trip transportation is at the cost of the borrower
	+ Door-to-door insurance is at the cost of the borrower
	+ Installation and disassembly are at the cost of the borrower

**Insurance**

* The exhibition is evaluated at $26 000 (this amount does not include additional objects borrowed from the MHM)
* Proof of “all risk” insurance required

**Preventive Security and Protection**

* A verification form must be completed

**Conservation**

* Humidity: 50% (+/- 5%)
* Stable temperature: 20°C (+/- 2°C)
* Lighting: 50 lux

**Rental Period**

* 6 weeks minimum

**Transportation**

* 1 transportation crate (designate a location to store these containers during the exhibition)

**Crate on wheels**

* 250 lb (113.4 kg)
* 48’’x32’’x128’’ (122 cm x 81.30 cm x 325.20 cm)
* Contains the whole structure of the exhibition.
* The frames and Ipad stands with photographs are coming apart

**Assembly and Disassembly**

* Assembly and disassembly guide is provided in the crate.
* Requires 2 people minimum
* Assembly: 0.5 day (excluding transportation time)
* Disassembly: 0.5 day (excluding transportation time)

**Accompanying Materials**

* 1 to 2 Ipad
* 1 to 2 Ipad Stands

**Note**: All communications are obligated to mention the following: “This exhibition was created by the Montreal Holocaust Museum”, as well as include logos of the Montreal Holocaust Museum.

**Reservation and Informations**

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